Maintenance Supervisor Checklist / Daily/ Inspection/ Winter season

DATE:

A-	***Water and Sanitation***	***D-***	***Building Structure***	**A.1**	**Water Tanks Storage**				
A.1	Water Tanks				Location	In cm Yesterday	In cm Today	Adding	CM DIFF
A.2	Boilers	***E-***	***Garden and Landscape***	1.	Under the Big Pool Bir				
A.3	Canal/ Regard			2.	Tank Woodz A				
A.4	Plumbing	***F-***	***Security & Safety***	3.	Tank Woodz B				
A.5	Pumps	F.1	Pest	4.	Laundry (1m min)				
		F.2	Fire						
B-	***Electrical & NRG***	F.3	Security & Emergency	**A.2**	**Boilers /Chaudiere Storage**				
B.1	Solar Panels	F.4	Waste Disposal		Location	Inspection	Smell	Sound	Water Leak
B.2	Generators			1.	Home				
B.3	Govt. Electricity	***G-***	***Pool***	2.	Snawbar				
B.4	Cameras			3.	Reception				
B.5	Dish	**H-**	***Rooms Maintenance***	4.	Tengalow maintenance/ chaudiere				
B.6	Net	H.1	Appliances & Electrical	5.	Rita's Room (skoura)				
		H.2	Paint (General Status)	6.	Minus1 room (skoura)				
C-	***Laundry***	H.3	Plumbing	7.	Terrace snawbar (skoura)				

B.	**Mazout + Photo**					**A.3**	**Canal/ Regar / Water circulation**				
	Location	In cm Yesterday	In cm Today	Adding	CM DIFF	1.	Under Road snawbar				Govt Water ON/OFF
1.	Home					2.	Next to generator				Bir ON/ OFF
2.	Snawbar					3.	Fabio's caravan				
3.	Reception					4.	Terrace				
4.	Moteur										

B.1	**Solar Panels + Photo**							**B.**	**Reception electrical room Tableaux**
	Time of Solar in (am)			Time of Solar Off (pm)					Disjoncteur principal
	Baterries % when in (am)			Battery % when Off					Compteur chaudiere reception >30 degres
	Mirros Clean								6 inversor
	6 batteries work at 100%							**B.**	**Tengalow maintenance/ chaudiere Tableaux**
	General eletcrical check								Contacteur Govnt
	Expected time of turning off Solar According to occupancy & weather								Contacteur Moteur

B.2	**Generator 60 Kva**	Yesterday	Today	DIFF		**Generator 160 Kva**		**B.**	**Laundry room Tableaux Moteur**
	Hours worked last (عداد)					Hours worked last (عداد)			4 contacteur
	Water check					Water change			
	Oil Check								
	Date of expected change of oil & filters					Date of expected change of oil & filters		**B.**	**Deluxe Tableaux (woodz + deluxe)**
									all dijoncteur are up

B.3	**Govt. Electricity ON/OFF**								
	50 Kva post on/off							**B.**	**Snawbar electrical room Tableaux**
									Dijoncteur for all rooms
B.4	**Camera**								2 Contacteur
	Reception Blg		Home Bldg		Restaurant				
1.								**B.**	**Home**
2.									Dijoncteur
3.									Solar dijoncteur
4.									Dijoncteur of Moteur
5.									

B.5	**Dish**		**B.6**	**Internet**					
1.	Reception			Reception					
2.	Snawbar			Snawbar					
3.	Woodz			Woodz					
4.	Deluxe			Deluxe					

F.4	**Waste Disposal**								
	Garbage IN the camp		Garbage OUT of the camp			Brooming			

G.	**Pool Reception**			**G.**	**Pool Snawbar**				
	Test and check water quality in the pools				Test and check water quality in the pools				
	Measure chlorine and acid levels in pools; treat water if necessary				Measure chlorine and acid levels in pools; treat water if necessary				
	Recirculate the water for filtration				Recirculate the water for filtration				
	Renew the pool with fresh water				Renew the pool with fresh water				
	Ensure all equipment in the pool pump room is operating properly				Ensure all equipment in the pool pump room is operating properly				
	Guaranteed heated pool reservation?				Guaranteed heated pool reservation?				

H. Daily Rooms Maintenance

List of OOO ROOMS	**Reason**	**List of yesterday's unfinished work**	**List of what to buy TODAY (to Aabdo)**

Staff Duties Today	**Staff Duties Tomorrow**